



Department of Administrative Services

Customer Focused, Performance Driven

Sonny Perdue
GOVERNOR

Brad Douglas
COMMISSIONER

State of Georgia announces new Statewide **Background Investigative Reports** Contract

The Georgia Department of Administrative Services, State Purchasing Division, has established a new statewide **Background Investigative Reports** contract with **Database Systems International, Inc.** The purpose of this contract is to *facilitate access to background investigative reporting for all local and state governmental entities.*

Statewide Contract Details:

What is the Contract Number?	SWC90801
Is this a Renewal?	No
Does it Replace an Existing Contract?	No
What is the Contract Term?	5 Years
What is the Expiration Date?	03-01-2010
Does it Allow the Use of the P-Card?	Yes
Who is the person to Contact with Questions?	Josh Borden josh.borden@doas.ga.gov 404.657.4322

Key benefits of the contract include:

- Quick Access to Background Investigative Information
- Online Access to Requests and Results
- Follow Up Services when Additional Applicant Information is required

The contract is available for use through the State Purchasing Statewide Contract Index Listing under **Background Investigative Reports**.

http://ssl.doas.state.ga.us/PRSapp/PR_StateWide_contract_list_alpha.jsp

There you can view the terms and conditions, pricing information, distribution channels and specific information on how to use the contract.

Contact Information:

SPD Contact Information	Vendor Contact Information
Contact's Name and Title: Josh Borden, C.P.M. Category Manager	Vendor Contact's Name: Cindy Rehorn Manager
Contact's Email: josh.borden@doas.ga.gov	Vendor Contact's Email: crehorn@dsiinc.net
Contact's Phone Number: 404-657-4322	Vendor Contact's Phone Number: 770-760-1866



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Background Investigative Reports SWC Kickoff

You are invited to attend Background Investigative Reports SWC Kickoff Webinar on **March 25 at 1:30-3:30pm**. This email contains all the information that you will need to attend and participate in the Webinar.

Purpose of Webinar: This webinar is being held to formally kick off the SWC for Background Investigative Reports and to introduce State APO/UPO and HR Directors to the contract and access parameters.

About the Webinar Technology:

The Webinar has both a visual and an auditory component, and you will need to login to a website to view the presentation and dial in to a conference call number to hear the speaker.

Preparing for the Webinar:

In order to participate in the Webinar, you will need to download the GoToMeeting software.

- To do this, select the link below and follow the prompts to download the Webinar program.
- It may take 5-10 minutes to complete this, so please log into the conference at least 15 minutes before the start time of the [Webinar](#) or perform the download in advance of the conference call.
- If the Webinar software was successfully downloaded, you will see an orange flower in the tool tray located in the bottom right hand corner of your screen.

Attending the Webinar:

The day of the Webinar, you will be able to enter a session 15 minutes before the start time.

- Register in advance at the the weblink provided below. Once you register, you will receive an email confirmation with instructions about how to log on to the meeting.
- Please enter your first and last name when prompted.
- Dial into the conference call number so that you can hear the speaker.
- An attendee quick reference guide is provided for your convenience and the speaker will provide more instructions at the beginning of each session.

Please register in advance to attend the webinar at:

<https://www1.gotomeeting.com/register/684451329>

Call this Conference Call number 15 minutes before the meeting begins: Dial 1-866-633-3380, access code ***8751835***. Once you enter your access code, you will be placed on hold until the meeting organizer addresses you at approximately 1:30pm.

If you have technical difficulties logging into the Webinar or accessing the Conference Call number above, please contact the DOAS Webinar HelpDesk number at 404-291-0988.